

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS
Monmouth Junction, New Jersey

A. APPROVAL - CONSENT AGENDA – January 9, 2017

1 BUSINESS/BOARD

Administration recommends that the following items be approved:

1.1 Approval of Expenditures - That the warrant list dated January 9, 2017 as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district's financial obligations for the 2016 – 2017 fiscal year (N.J.A.C. 6:20-2.13).

Warrants dated:	January 9, 2017	A. \$3,179,080.97
		B. <u> \$28.50</u>
	Total approved for payment	<u>\$3,179,109.47</u>

1.2 Approve Increase in Not-To-Exceed Amounts for Professional Contracted Services – That the Board of Education approve an increase in the previously approved Not-to-Exceed amount for Cross County Clinical, LLC for Bilingual Child Study Evaluations from \$7,425.00 (approved on August 29, 2016) to \$14,850.00 for the 2016 – 2017 school year.

1.3 Approve Settlement Agreement and General Release – That the Board of Education approve the attached settlement agreement and general release between M.G., individually and on behalf of her child, S.G.

1.4 Approve Acceptance of Funds – That the Board of Education accept the following funds:

A. from the New Jersey department of Education for the 2016 – 2017 school year:

- Chapters 192/193 for Initial Exam & Classification \$1,260.00

B. from the Education Foundation of South Brunswick, Inc. in the amount of \$9,994.78 for the 2016 – 2017 school year grant awards.

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1.5 Approve Lease Purchase Authorization – That the Board of Education approve the Hunterdon County ESC NJ State Approved Cooperative Pricing System #34HUNCCP to seek competitive Lease Purchase Financing for the procurement of five (5) Thomas Built 54 passenger school buses utilizing a Cooperative Pricing System Bid Award.

1.6 Record and Award RFP's –

A. That RFP 16-06, Community Education Summer Enrichment and Parent Academy, opened on December 20, 2016 be recorded as per the following:

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
AlphaBEST Education Lewisville, NC	Summer Stem Related Enrichment - 2 weeks	\$290.00
Fun 2 Learn Academy, Inc. dba Engineering for Kids Monmouth Junction, NJ	Summer Stem Related Enrichment - 30 hours	\$270.00
IncrediFlix Costa Mesa, CA	Summer Non-Stem Related Enrichment - 2 weeks	\$290.00
Innovations in Online Education Sparta, NJ	Summer Non-Stem Related Enrichment - 60 hours - 30 hours	\$300.00 \$175.00
Kidzart Atlantic Highlands, NJ	Summer Non-Stem Related Enrichment School Year Parent Workshops	\$150.00 \$30.00
Mad Science of West, NJ Pennington, NJ	Summer Stem Related Enrichment	\$304.00
Robokidz, LLC (Bricks 4 of South Bruns./Hillsborough)	Summer Stem Enrichment Grades K-5 Grades 6-8	\$240.00 \$280.00

That RFP 16-06, Community Education Summer Enrichment and Parent Academy, opened on December 20, 2016 be awarded as per the following:

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
AlphaBEST Education Lewisville, NC	Summer Stem Related Enrichment - 2 weeks	\$290.00

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Mad Science of West, NJ Pennington, NJ	Summer Stem Related Enrichment	\$304.00
Robokidz, LLC (Bricks 4 of South Bruns./Hillsborough)	Summer Stem Enrichment Grades K-5 Grades 6-8	\$240.00 \$280.00

B. That the RFP - 16-04 for Financial Database Management, opened on November 10, 2016 be recorded as per the following:

<u>Vendor</u>	<u>Installation</u>	<u>Annual Service</u>
Computer Solutions Inc. Branchburg, NJ	\$97,700.00	\$23,784.00
Genesis Educational Services Jamesburg, NJ	\$150,000.00	\$30,000.00
Systems 3000 Inc. Eatontown, NJ	\$92,950.00	\$51,064.00
Weidenhammer Systems Corp Wyomissing, PA	\$65,762.00	\$81,500.00

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That the RFP - 16-04 for Financial Database Management, opened on November 10, 2016 be awarded as per the following:

<u>Vendor</u>	<u>Installation</u>	<u>Annual Service</u>
Genesis Educational Services Jamesburg, NJ	\$150,000.00	\$30,000.00

1.7 Record and Award Bids – That the Bids for 2016-16, Spring Athletic and School Related trip Transportation opened on January 4, 2017 be recorded as per the following:

<u>Vendor</u>	<u>Description</u>	<u>No. of Trips</u>	<u>Total Price</u>
Stout’s Charter Service Trenton, NJ		93	\$134,685.00
	Canc. Fee w/24 hr. notice		\$0.00
	Canc. Fee w/out 24 notice		\$250.00
Suburban Trails, Inc. New Brunswick, NJ		71	\$165,080.00
	Canc. Fee day of trip		\$200.00

That the Bids for 2016-16, Spring Athletic and School Related trip Transportation opened on January 4, 2017 be awarded as per the following:

<u>Vendor</u>	<u>Description</u>	<u>No. of Trips</u>	<u>Total Price</u>
Stout’s Charter Service Trenton, NJ		29	\$30,500.00
	Canc. Fee w/24 hr. notice		\$0.00
	Canc. Fee w/out 24 notice		\$250.00
Suburban Trails, Inc. New Brunswick, NJ		71	\$165,080.00
	Canc. Fee day of trip		\$200.00

1.8 Approve Student Field Trip Destinations – That the Board of Education approve the student field trip destinations as per the attached for the 2016 – 2017 school year.

1.9 Approve Harassment, Intimidation and Bullying Report – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

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1.10 Approve Resolution for Travel and Related Expense Reimbursement -

WHEREAS, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

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2 PERSONNEL - Administration recommends that the following personnel items be approved:

2.1 Accept Resignations – That the Board of Education accept the following resignation for the purpose of retirement on the date indicated:

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Kelly Carella	Teacher	Brunswick Acres	12/31/16	01/02/17
Maria Flick	Paraprofessional	SBHS	12/31/16	12/16/16
Rosalinda Segovia	Paraprofessional	Greenbrook	12/23/16	12/16/16

2.2 Approve Termination – That the Board of Education approve the termination of the employee listed on the attached sheet on the date indicated.

2.3 Approve Leaves of Absence – That the Board of Education approve the following leaves of absence:

A. Leaves of Absence

Name	Assignment	Location	Period of Leave	Type of Leave
Courtney DeSandre	Teacher	Cambridge	04/10/17 thru 06/30/17	Unpaid Child-Rearing Leave
Anthony Grasso	Teacher	SBHS	03/08/17 thru 03/24/17	Unpaid Family Leave (FMLA)

B. Change in Leaves

Name	Assignment	Location	Leave - Change From	Leave - Change To	Type of Leave	Previously Approved
Courtney DeSandre	Teacher	Cambridge	01/04/17 to 03/24/17	01/13/17 to 04/07/17	Unpaid Family Leave (FMLA)	08/29/16

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2.4 Approve Change in Salary – That the Board of Education approve the following change in salaries:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Susanne DeNigris	Paraprofessional	Transportation	\$8,466.88 (\$11.50, Step 1)	\$8,021.25 (\$11.50, Step 1)	Decrease in Hours	10/18/16
Chauncey Green	Cleaner	Greenbrook	\$32,815.00 (Step 1)	\$31,148.00 (Step 1)	Adjusted Guide Placement	12/20/16
Janet Maison	Paraprofessional	Monmouth Junction	\$17,586.75 (\$13.10, Step 4i)	\$15,972.18 (\$13.10, Step 4i)	Decrease in Hours	12/22/16
Mary Nortesano	Bus Driver	Transportation	\$28,484.88 (\$25.18, Step 12L*)	\$29,441.72 (\$25.18, Step 12L*)	Increase in Hours	10/24/16
Gary Smith	Cleaner	Indian Fields	\$32,315.00 (Step 1)	\$30,648.00 (Step 1)	Adjusted Guide Placement	12/20/16

2.5 Approve District Substitute Paraprofessional – That the Board of Education approve the following District Substitute Paraprofessionals:

Name	Rate / Step	Effective Date
Mary Ann LaSala	\$12.50 (Step 1i)	01/09/17
Antoinette Tuttoilmondo	\$11.59	09/01/16 thru 12/23/16

2.6 Approve Appointment – That the Board of Education approve the following appointments:

Non-Certificated

Name	Assignment	Location	Salary / Rate	Reason for Vacancy	Effective Date
Bharti Arora	Para-professional	Indian Fields	\$5,849.75 (\$13.31, Step 5i)	Vacant Budgeted Position	01/03/17
Jose Bernal	Bus Driver	Transportation	\$12,563.81 (\$18.11, Step 3)	Addition to Staff	01/10/17
Felicia Carroll	Bus Driver	Transportation	\$12,527.46 (\$18.81, Step 4*)	Addition to Staff	01/10/17

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2.7 Approve Appointment – Replacement to Tenure Track – That the Board of Education approve the following Replacement position to a Tenure Track position:

Name	Assignment	Location	Effective Date
Jennifer Moffett	Third Grade Teacher	Brunswick Acres	01/10/17

2.8 Approve Charging of Salaries – That the Board of Education, in order to comply with auditing regulations, approve the charging of salaries (and/or portion of salary) to various budget codes for federal/state programs. The 2016 – 2017 salary of the following individual should be charged to the account code(s) and grant(s) indicated:

Name	Assignment	Annual Salary	Salary Charged to Fund	Percentage of Salary	Account Code	Grant	Effective Date
Carrie Beaupierre	Title I Support Teacher	\$27,035.00	\$27,035.00	100%	20-231-100-100-61-04-2017	NCLB Title I	11/07/16

2.9 Accept Extra-curricular Resignation – That the Board of Education accept the following extra-curricular resignation at SBHS:

Name	Position	Effective Date	Previously Approved
Jeffrey Johnson	Assistant Coach - Volleyball	01/09/17	06/13/16

2.10 Accept Community Education Resignation – That the Board of Education accept the following Community Education resignation:

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Amisha Johnson	Group Leader	Greenbrook	12/21/16	12/16/16
Isaiah Benjamin	High School Intern	Indian Fields / Crossroads North	12/20/16	12/20/16

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2.11 Approve Change in Assignment for Community Education Staff - That the Board of Education approve the following change in assignment for Community Education staff:

Name	Assignment	Location	Rate / Step	Effective Date
Nicole Royer	Group Leader	District	\$12.50 (Step 1i)	01/10/17
Christen Biondolillo	Group Leader	District	\$11.50 (Step 1)	12/21/16
Brianna Davis	Group Leader	District	\$11.50 (Step 1)	12/21/16
Nicole Donato	Group Leader	District	\$11.50 (Step 1)	12/21/16
Tyler Firestine	Group Leader	District	\$11.50 (Step 1)	12/21/16
Bess Fleischman	Group Leader	District	\$11.50 (Step 1)	12/21/16
Mandy Fleischman	Group Leader	District	\$11.50 (Step 1)	12/21/16
Gabrielle Krutan	Group Leader	District	\$11.50 (Step 1)	12/21/16
Jack Marchese	Group Leader	District	\$11.50 (Step 1)	12/21/16
Nia Nanton	Group Leader	District	\$11.50 (Step 1)	12/21/16
Christopher Roff	Group Leader	District	\$11.50 (Step 1)	12/20/16
Payal Vaghani	Group Leader	District	\$11.50 (Step 1)	12/22/16
Lauren Walters	Group Leader	District	\$11.50 (Step 1)	12/21/16

2.12 Approve Community Education Change in Assignment – That the Board of Education approve the following change in assignment for Community Education:

Name	Assignment - From	Assignment - To	Location - From	Location - To	Reason for Transfer	Effective Date
Haleigh Plante	High School Intern Sub	High School Intern	District	Constable	Staffing Needs	12/19/16